

DRML TRUSTEE BOARD MEETING

MINUTES

June 20, 2019

Attending: Sven Lindholm, Jericho, chair; Joann Osborne, Jericho; Elisabeth Lehr, Jericho; Sue Vaughn, Jericho; Connell Gallagher, Underhill; Kristie Kapusta, Underhill; Carolyn Greene, Underhill; Holly Hall, Director.

Call to Order: The meeting was called to order at 7:04 pm

Comments from the Public: None

Agenda Adjustments: Laura Wolf's name will need to be removed from the bank account.

Policy Review: Elisabeth presented her review of Fireplace Room Policy. Carolyn moved and Connie seconded the motion to accept the policy. The motion passed.

Old Business:

VLA Conference - Thank you Holly for providing great notes on the conference. Ideas spurred from the conference include:

- Attending town meetings in order to participate in strategic planning now that the Underhill ID school has been dedicated to the CESU school district.
- Encouraging Board members to have an 'elevator speech' about the library to promote its role as a hub in our community

Also, Connie attended a fundraising workshop and plans to submit a summary of the highlights. One thing that stood out at this workshop was the need to ask for a specific dollar amount when seeking funds for capital projects.

New Business: There were no reports.

Secretary's Report: The May draft minutes were reviewed and Holly and Sven will make the recommended changes. Elisabeth moved and Carolyn seconded that the May minutes be accepted as adjusted. The motion passed.

Director's Report: Elisabeth moved and Sue seconded the motion to remove Laura Wolf from the bank account.

Holly reported that Erik will go to the Farmer's Market on July 11th to present library flyers to promote the library.

Treasurer's Report: There were no reports.

Committee Reports:

Capital Improvements: Holly informed the Board that there are repairs that need to be done to the building, sidewalk, and the brick on the pillars out front. Holly will obtain quotes for such repairs.

Fundraising: Connie may offer a Chamber Music seasonal membership for July. Because the season starts at the end of July, we would need to end the bid earlier in the month, possibly by July 9. Connie would like the Board to have a total of 10 gift baskets identified by September. Currently, there are 4 baskets accounted for. Think of ideas for the remaining 6 baskets with a value between \$50-100.

*Connie mentioned that it would be nice to have kids read for the Anne of Green Gables event in August.

Book Barn: Joann, Kristie, Holly, Bill and Sue had a meeting and established dates for cleaning the barn, and for Fee Book Day. They established a time frame for taking book donations in early September, likely 9/7 and 9/14 in preparation for Harvest Market. Next month, Kristie will pass around a sign-up sheet for Board members to sign up to volunteer those dates.

Job Progress/Completions: There were no reports.

Adjournment: Connie moved and Carolyn seconded that the meeting be adjourn. The motion passed. Sven adjourned the meeting at 7:56 p.m.

Respectfully submitted,
Kristie Kapusta